

HI-TEC 2027 Producer Registration and SIG Pricing

July 19–22 (Mon–Thur) • Denver, Colorado



Billing Information

Contact Name _____ Email _____

NSF ATE Center/Project Name _____ DUE# _____

Address _____

City _____ State _____ Zip _____ Phone _____

Billing Contact _____ Email _____

Select	Number of Registrations	Producer Level	Cost/Person	Total Cost	Benefits
☐	28	Executive	\$500	\$14,000	See (1) below.
☐	12	Medallion	\$550	\$6,600	See (2) below.
☐	6	Associate	\$600	\$3,600	See (3) below.

Producers can include any project which is funded by an NSF ATE award. Producers of Executive level (28) and Medallion level (12) registrations will be given the opportunity to host half-day preconference workshops and/or special interest group (SIG) meetings, pending approval by the executive committee. Priority with respect to space availability will be given to Executive producers.

- **Workshops** are open to all at a cost of \$150 per person, to be paid by the attendee. This fee also covers one meal, one break, AV, Internet, and meeting room. Workshops are promoted on the conference website and appear as a selection on the conference registration form. Workshop registrations may be purchased in bulk. Contact swilson@cord.org.
- **SIGs** will be considered if the proposing entity purchases at least 12 conference registrations (Medallion Level). **Preference** will be given to producers that purchase **28** or more conference registrations (Executive Level). The \$150 per person attendance fee is paid by the hosting entity. **SIG hosts should use this form to calculate the cost of the number of seats they plan to fill.**

See p. 2 for more
on workshops
and SIGs.

No. of SIG seats: _____ Total cost for SIG attendees (@ \$150 each): _____

Include this in total
cost of registration.

TOTAL COST OF REGISTRATION: _____

Method of Payment

HI-TEC Tax ID# 74-2077794

☐ Mastercard ☐ Visa

☐ AMEX ☐ Purchase Order PO Number _____

Cardholder Name _____

Card Number _____ Expiration date _____

Signature _____ 3-digit code _____

PRODUCER BENEFITS

(1) Executive

- Savings of \$145 per individual (based on early bird registration fee of \$645)
- Complimentary Exhibit Hall booth (\$1700 value)
- Opportunity to produce a half-day preconference workshop or special interest group meeting, contingent on approval by the program committee
- Listing in Cvent app and on website as an Executive producer of HI-TEC

(2) Medallion

- Savings of \$95 per individual (based on early bird registration fee of \$645)
- Complimentary Exhibit Hall booth (\$1700 value)
- Opportunity to produce a half-day preconference workshop or special interest group meeting, contingent on space availability and approval by the program committee
- Listing in Cvent app and on website as a Medallion producer of HI-TEC

(3) Associate

- Savings of \$45 per individual (based on early bird registration fee of \$645)
- Complimentary Exhibit Hall booth (\$1700 value)
- Listing in Cvent app and on website as an Associate producer of HI-TEC

Questions? Sheila Wilson
swilson@cord.org • 254-749-5032

highimpact-tec.org

HI-TEC 2027

FAQs: HI-TEC Preconference Workshops and Special Interest Group Meetings (SIGs)

What are the main differences between workshops and SIGs?

- A **workshop** is a half-day hands-on professional development activity designed to increase the knowledge and skills of participants. **Any HI-TEC attendee** can register for and attend a workshop. Workshops are promoted on the HI-TEC website and appear as selections on the registration form.
- A **SIG** is a meeting that focuses on a particular topic, initiative, or grant-funded project. SIGs provide opportunities for networking, information sharing, and community building. Attendance can be **by invitation only** (will not be on the registration form) or can be **open to the public** (will be on the registration form and will be paid by the sponsoring entity).

Who can produce a **workshop**, and what is involved?

- Anyone can submit a workshop proposal. Proposals are reviewed by the program committee and, if approved, assigned to preconference time slots. HI-TEC will make every effort to place workshops in the time slots requested. Up to five workshops can be accommodated in each half-day preconference time slot.
- Most workshops will have to meet a **minimum** enrollment requirement of **6 attendees** and may be capped at a **maximum** as well. If enrollment does not reach the required minimum, registrants will be notified of cancellation no later than **May 20, 2027**, and will be offered other workshop options or a refund.

Who can produce a **SIG**, and what is involved?

- To be approved for a SIG, the proposing entity must purchase at least 12 conference registrations (Medallion Level). **Preference** will be given to producers that purchase 28 or more conference registrations (Executive Level).
- To cancel or adjust participant numbers and receive a refund, SIG producers must notify HI-TEC prior to **June 18, 2027**. No refunds will be made after that date.

What is the cost for workshops and SIGs?

- For workshops: The cost is \$150 per participant and can be paid by the participants or the group holding the workshop can pay for a certain number of registrations or all of the registrations.
- For SIGs: The group sponsoring the SIG pays HI-TEC \$150 per participant and presenter/facilitator.

What about food, breaks, and AV?

- Morning SIGs and workshops get breakfast and a snack break. Afternoon SIGs and workshops get lunch and a snack break.
- Sponsoring groups (both workshops and SIGs) should inform HI-TEC by **July 5, 2027**, of the number of participants (including presenters and facilitators) to ensure an accurate count for break refreshments.
- Food and beverage for workshops and SIGs will be served in a common room.
- A projector, screen, cart/cables, and Internet will be provided for workshops and SIGs. **Presenters must bring their own laptop**. HI-TEC does not provide laptops.