Information Needed to Submit HI-TEC
Main Conference Session Proposal

Lead Presentation Information
Presenters must register and pay the conference fee. Key presenter will provide personal contact information.

A. Which of these criteria are you meeting with your proposal?
Cover new activities, new and emerging technologies, successful approaches, lessons learned or content development.
Focus on workforce diversity and best practices for serving students from groups underrepresented in STEM such as women, persons with disabilities, persons of color, and veterans.
Report and provide a detailed case study of successful models for recruiting and retaining students, working with other educational institutions or partnerships with industry and other external organizations.
Report new content or information that is a result of collaboration between projects, centers, industry, or other partners.
Contain new, recently developed hands-on learning activities, experiments or demonstrations which provide participants with take-away resources.

B. Technical (please specify technology or technologies covered)
Technology-Specific Topic Areas
Advanced Manufacturing Technologies
Agricultural Technologies
Biotechnology Technologies
Energy Technologies
Engineering Technologies
Environmental Technologies
Geospatial Technologies
Information Technologies/Cybersecurity
Micro and Nano Technologies
Security Technologies
Other (not included above) Please specify.

Multi-Disciplinary/Cross-Cutting Topic Areas
Digital Transformation
Workforce Diversity and Inclusion
Education/Industry Engagement
Emerging Technologies
Evaluation and Research
Student Engagement
Student Retention
Other (not included above) Please specify.
Session Title
Maximum: 100 characters. The title should clearly communicate what the presentation is about.

Session Description
Maximum: 100 word description of what your session is about and what participants will learn. This information will be printed in the program book and on the website.

Session Outline
Maximum: 1,500 characters. Give a short outline of what will take place during your presentation and give the expected learning outcomes. If doing activities, list the activities and what the participant will take home with them. This information will not be published.

All sessions will be 45 minutes long.

Note: Each room will be equipped with an LCD projector for PowerPoints, Internet, screen, podium microphone (if needed), and cable package. Presenter must bring their own laptop.

Is this a panel?
Yes
No

Expected Audience Size
25 attendees
50 attendees
(Most rooms will be set with classroom in the front and theater seating in the back depending on the room size.)

Will your session promote a product or service that is commercially available from you or a company that you represent?
Yes
No

Additional comments
Additional comments that might help us in reviewing your proposal. (70 words or less, do not include any URLs as it will cause your submission to be rejected.)

Co-Presenters Information: Provide contact information for all co-presenters.